

The class of 2021 have faced a very different experience at Loreto, compared to those students who have gone before them and we know that it has been a time of uncertainty for students and their families. We would like to reassure you that Loreto staff have put a great deal of effort into calculating ethical and accurate Teacher Assessed Grades for students and have used a range of evidence to do so.

We envisage that, in line with previous years, the vast majority of students will achieve very good grades that will allow them to progress successfully to their next steps and secure places at very good universities and on competitive courses, or to move into excellent apprenticeships to support their further career progression.

It will be tempting to dwell on the 'what ifs' and 'if onlys', but we would encourage you to look forwards and to move on to the exciting opportunities that lie ahead.

Some of you may wish to consider a gap year and to explore taking autumn 2021 and summer 2022 exams. This may be appropriate for some of you, but it is important to remember that there is no guarantee that you will improve your grades. Whilst Heads of Halls will be happy to provide you with reference support for future UCAS applications, teachers at College will not be able to offer teaching, resources or other academic support and, as former students, you will not have access to the College for studying or any online materials.

Therefore, ensure you do not rush to any decisions about gap years based on your initial emotions on results day, take some time to consider the options and speak to a Head of Hall if you feel you need advice.

The guidance below aims to provide you with a clear idea of how Results Day 2021 will work and the support and advice available to you following the release of results. As with so many things from the last year, please note that some of this guidance may change in line with Government and Public Health England advice.

**We will email you with a second version of this document, including any further information and updates, just before Results Day.**

CONTENTS	
Before Results Day	2
On Results Day	3
Clearing	4
Support / myLoreto / Autumn Exams	6
Appealing your Grade	7
Summer 2022 Exams	8
Gap Years and Reference Support	9
Loreto's Alumni Network	10

## Before Results Day



### Be Prepared

It is a good idea to **check you can access to myLoreto** a few days before results day. If your password has expired or your account has been blocked for any reason, please visit [reset.loreto.ac.uk](https://reset.loreto.ac.uk) to reset your password. You will need some basic personal details including your student number which can be found on your ID Card. A verification code will be sent to the mobile number stored on myLoreto.

Ensure your **contact details** on myLoreto are up to date, both your mobile number and home address. This is so College can make contact with you should we need to.

Ensure you know your **Head of Hall's email address** in case you need to make contact to access support.

Ensure you have your **UCAS ID number** saved on your phone.

Ensure your **phone is charged** and you have plenty of credit in case you need to phone universities.

**Clearing** (more information below) is now live. Therefore, you can do some research into which universities and courses still have places available before you get your results. Perhaps make a shortlist of any you would be interested in applying to if you don't achieve the grades for your Insurance or Firm offers.

Familiarise yourself with the [UCAS Tariff Calculator](#) so that you can work out how many UCAS points grades are worth, this will be useful if you are made any offers based on UCAS points rather than on grades.

## On Results Day



A Level and Level 3 BTEC results will be released on **Tuesday 10 August**  
GCSE and Level 2 BTEC results will be released on **Thursday 12 August**



### Key Information

Your exam results will be live on your myLoreto profile **from approximately 8.30am**.

Log onto **UCAS Track**; it will tell you if you have secured a place at your firm or insurance offer university or if you are eligible for a process called 'Clearing' (see below).

The College will only be open to students who need to use the computer facilities to access Clearing (see below).

Heads of Halls will be available on results day to advise and support students about their options should they need to consider Clearing and university places. You will need to email your Head of Hall, who will then make contact with you via your mobile number as stored on myLoreto. Please be patient as many students usually need our support.

**The Heads of Halls team's priority will be supporting students who are facing difficulties in gaining their university place. We ask that you allow the Head of Hall team time to focus on these students' needs.**

**Please note that Heads of Hall are unable to give detailed advice about appealing your grade if you are unhappy with the grades awarded. Instead, please see page 8 for more details of the appeals process.**

You can request a hard copy of your exam results by contacting the College office by telephone: 01612265156 or emailing [office@loreto.ac.uk](mailto:office@loreto.ac.uk) Please note that official examination certificates are not released by the exam boards for a few months. College will contact you regarding this when these become available.



### Outcomes

- |   |   |
|---|---|
| 1 | <b>You achieve the grades you need</b> to secure your Firm or Insurance choice universities. Well done – go and celebrate! Your university will be in touch about important dates for moving in or starting your course.  |
| 2 | <b>You have not met your Firm offer but you have secured your Insurance choice</b> , however you no longer want to take up this place. You will need to contact the university to ask to be released from this place so that you can enter the Clearing process and see what other options are available to you.                      |
| 3 | <b>You have not achieved the grades you needed to secure your Firm or Insurance choice universities.</b> Don't panic. It is natural to be upset, but you still have options. If you want to go to university in 2021, UCAS Track will tell you if you are eligible for Clearing and you can then explore the choices available.       |
| 4 | <b>You have not achieved the grades you needed to secure your Firm or Insurance choice universities and want to do some resits and reapply to university the following year.</b> This is potentially still an option, but will can be challenging. You can discuss with a Head of Hall about whether this is the best option for you. |
| 5 | <b>You have changed your mind about university and no longer want to go.</b> Contact your Head of Hall if you would like information on apprenticeship providers or for further advice.   |

## Clearing



### Key Information

If you do not secure a place at either your Firm or Insurance choice university, **UCAS Track will tell you if you are eligible for Clearing**. Through Clearing you can still secure a university place and there will be lots of places available, including at Russell Group Universities, but it is a time-pressured process with the best places being taken quickly; read below so that you are prepared.

You will need to have access to a computer and the internet to apply through Clearing. E&K Study Centre will be open for students who do not have access to a computer or the internet at home.

Log onto UCAS Track: if you are eligible, your clearing number will be displayed. You can then search for available places via the UCAS search website, which enables you to search for Clearing vacancies by subject, by geographical area and by university.

You should have some clear ideas about what your priorities are, but you will also need to be open minded. It may be that your first choice university is not available to you, but that does not mean that other excellent universities cannot offer you something exciting. Likewise, perhaps the specific course you initially applied for is not available, but there will likely be places on related courses within the same subject area.

UCAS have launched Clearing Plus to support you. If you have not received or met an offer, UCAS will use your application information and match this to the top 50 course matches available. From this list, you can tell universities that you are 'interested' in their courses. If your results match their requirements and there are places available, the university may call you. You can still search for and apply for other available places too!

There's more information about the Clearing process on the [UCAS website](#).

When you see a course you are interested in, go on to the university website and check out the modules and details to see if it is actually what you want.

**It is essential that you check you meet the entry requirements:** don't waste time phoning about a course which asks for AAB if you have CCC grades. Universities do not drop their entry grades significantly in Clearing.

If you really like the sound of the course, ring the university straight away. If you want to carry on researching and comparing other options, then make a note of the course title, course code and phone number listed by the university on their Clearing vacancies. Then look at some other possibilities and make a shortlist. Once you have a shortlist you should start phoning the universities to see what is available.



### Phoning the Universities

Once you have your shortlist, start making phone calls - you need to be decisive to secure a place, as students across the country will be doing the same thing as you.

If you wait until mid-morning to start phoning you may not get through as phone lines get very busy. Expect to be kept on hold or to hear the engaged tone at some point; although this is frustrating, you will eventually get through.

When you phone the Clearing line of the university, you need to have your UCAS ID number, your Clearing number, the title and code of the course you are interested in and your results. You will be usually be asked this by the person answering the phone who will then either put you through to an admissions tutor or take your details for someone to call you back. Universities might also ask you why you are interested in studying that course or studying at that particular institution, so be prepared to answer.

If you are offered a place you might want to ask a few questions, for example:  
Is there an Open Day / Virtual Open Day you can attend in the next few days to see more of the University?  
How long will they hold the offer for you? (It is usually a few days so you do not have to make up your mind immediately). Will you be guaranteed accommodation? This is important if you are moving away from home.

Write down the answers in your phone or a notebook so you don't forget. You can then phone the other universities on your shortlist and go through the process again.



### The Next Step – Accepting an Offer

Once you have got your offers, you can breathe a sigh of relief and set about making your final decision.

The universities will keep the offer open until the date they have given you so you have time to make your mind up. Results Day is always filled with emotion, so take some time to think it through.

Discuss with family and friends, but don't compare your situation to that of friends. Think about the best option for YOU.

When you have decided which course and university you definitely want to go to, follow the instructions on UCAS Track. **You must not add a course onto your Track unless the university have confirmed that they have made you an offer.** You may also have to let the university know directly that you want to accept their offer. Make sure you do this by the deadline they have given you.

The university will confirm this with UCAS and in a few days this will appear on your Track as an unconditional offer. The university will then contact you with further information about the course.

You must also phone any universities who have made you an offer which you are not going to accept to let them know that you are declining their offer. They will then be able to release the place to another student.



### A Few Tips

**Be open minded about the course and university you will consider.** You may end up doing a course slightly different to the one you had originally planned and really love it – many students go through Clearing to do something they had not previously considered.

Don't listen to stereotypes about particular universities or places- do some research and make your own mind up.

Don't compare your situation to that of your friend. Everyone will be different. You need to focus on making the best decision for YOU and YOUR future.

Going to a university with lower entry requirements doesn't mean you cannot achieve a top class degree – that will be down to your hard work and commitment when you start your degree course.

Be positive: wherever you end up studying, you will meet a fantastic group of friends and have experiences you would never have had otherwise.

A positive attitude will get you a long way!

## Support

E&K Study Centre will be open for students who need to go through Clearing but do not have access to a computer or the internet at home.

Heads of Halls are available via telephone for support and advice to all students on Results Day. If you would like to speak with them, email your Head of Hall and they will contact you on the mobile number recorded on myLoreto. Please be patient; usually many students request our support.

**Please remember that Heads of Hall are not able to discuss any detailed appeal advice with you and cannot discuss the grade that you have been awarded.** If your request is about an appeal of your grades, please see page 8 for further details.

Heads of Hall are also available, on a rota system, from 10th-17th August and **students should make a telephone appointment by phoning the College office to arrange this: 0161 226 5156.** Please see below for the days that Heads of Halls will be available; you do not have to make an appointment with your Head of Hall, you are able to speak with any Head of Hall.

Day	Head of Hall		
Tuesday 10th August	All Heads of Hall		
Wednesday 11th August	Mr Webb	Ms Taylor	Ms Norton
Thursday 12th August	Mr Maddix	Ms Appleby	Ms Mullen
Friday 13th August	Mr Squires	Ms Moss	
Monday 16th August	Mr Carberry	Mrs Carr	Mr Griffiths
Tuesday 17th August	Ms Gettings	Mr Leach	

**Please note that Heads of Hall are not expected to reply to emails aside from their duty days.**

## myLoreto

Students' myLoreto and College email accounts will expire shortly after results day.

**We strongly advise all students to download and save any resources they feel they may need and any of their work that they have stored on the College system.**

Once students' accounts expire, they will not be able to retrieve any work or resources and these will be lost.

## Autumn Exams

The Government has announced that there will be an opportunity to sit exams in October 2021 for those students who received TAGs in summer 2021. The exams will be in a standard format and no adaptations will be made other than reasonable adjustments for eligible students. All subjects will be assessed by exam except Art & Design which will be assessed by a task set and marked by the exam board. Your grade will be determined by your performance on this task.

A deposit is required of £50 per subject if you wish to sit these exams. A two week notice period is in place for a full refund. Applications must be received by Friday 27 August. Information and a consent form can be requested by emailing [exams@loreto.ac.uk](mailto:exams@loreto.ac.uk)

# Appealing your Grade



## Key Information

Your teachers have received training, support and guidance on how to determine your Teacher Assessed Grades and there have been checks in place to make sure their judgements are fair, ethical and evidence-based.

Every year there are students who are disappointed with the grades they achieve. If you are disappointed with your grade you may want to consider sitting exams in the autumn series to improve your grade (please see below for further information).

If you are concerned that the grade you have received is wrong, there is an appeals process. If you appeal, your grade could go up or down or remain the same.



## The Appeals Process

If you think your grade is wrong, you should first ask College to check whether a mistake has been made in determining or submitting the grade. This is called a **Stage 1 Centre Review**.

If College identifies a mistake, we can submit a revised grade to the exam board to consider.

If College doesn't identify an error but you still believe that your grade is wrong, you can ask College to submit a formal appeal to the exam board for you. This is called a **Stage 2 Appeal to Awarding Organisation**.

You can appeal for any of the following reasons:

- there was an error in the way the College followed or applied its procedure for determining your teacher assessed grade
- the College did not make a reasonable judgement when deciding which evidence to use to determine your teacher assessed grade
- the College did not make a reasonable judgement about your grade based on the evidence gathered

The exam board will consider whether College followed its written process, and review the evidence your grade was based on.

The exam board will consider if your grade needs correcting. They may do this if they believe your grade is not a reasonable judgement or they find a mistake in the procedure which affected your grade. A corrected grade could be higher or lower than the grade you were given on results day.

**We will provide further detail of the appeals process before results day.** In the meantime, you can read our guide to the TAG Process Summary and Appeals [here](#).

You can find more information on the awarding of grades in [this guide](#) from Ofqual.



## Deadlines

**Priority Appeals** are for students applying to Higher Education who have not met their firm choice and wish to appeal results.

All other appeals are taken as **Non-Priority Appeals**.

	Priority Appeal	Non-Priority Appeal
Stage 1 Centre Review	13 August 2021	3 September 2021
Stage 2 Appeal to Awarding Organisation	19 August 2021	16 September 2021

## Summer 2022 Exams



### Key Information

If you are considering taking exams in summer 2022 to try to improve your result(s), please bear in mind the following:

If you would like to take exams to try to improve your grade for a university place, it is worth seeking advice from the College about your university options. Sometimes accepting your insurance place or exploring UCAS Clearing will help you progress this year, instead of delaying your start at university.

Consider your predicted grades, ongoing assessment provided by your teacher(s), mock exam results and any advice or expectations you had about what you were realistically going to achieve. If your result is not a true reflection of what you know you are capable of, or you are confident that with a year of independent revision you can improve on your grade, then retaking is a worthwhile option.

**Resits for ex-students are not available at Loreto.** You will need to contact a nearby exam centre to enquire about entering yourself for any resit exams there. (A list of potential exam centres can be found at the end of this document.)

If you had Exam Access Arrangements whilst at Loreto, you will need to speak to the exam centre about whether they can arrange this for you there. Loreto will NOT be able to arrange these for you.

If you wish to take exam(s) in summer 2022, you will need to retake all written examination papers for the A level; you will not be able to only retake individual exam papers.

Linear A levels do not normally enable students to retake practical, oral, controlled assignment or coursework components of the qualification. You will need to approach the Head of Department in September or any potential exam centre to ask about whether this is possible.

Retaking exams is expensive. Retaking an exam or qualification often does not lead to an improvement in the overall grade. Consider what you would do differently or how the exams went for you in the subject you are considering retaking. You also have time to properly reflect before requesting a retake, so do not rush into any decisions.



### Exam Centres

**If students wish to retake exams in summer 2022 they will be unable to do so at Loreto College.** Candidates will need to contact exam centres to enquire about and arrange any entries.

If candidates had Exam Access Arrangements whilst at Loreto, they will need to speak to the exam centre about whether these can be arranged there. Loreto will NOT be able to arrange these for candidates.

Some possible exam centres include:

ABBEY  
COLLEGE  
MANCHESTER



MACCLESFIELD  
TUTORIAL COLLEGE

## Gap Years and Reference Support



### Gap Years

If students opt to take a gap year, we would encourage them to use this productively. Some students may need to study and prepare for any resit exams, others may want a break from studying and instead seek to do some volunteering or gain employment, others may want to travel. (Of course, you will need to adhere to the latest Government public health and travel advice.)

There are lots of positive options, but consider looking at some of the following useful websites:



### Job / Volunteering References

You will often need a reference when applying for a new job or volunteering role. **The College policy is that all references are provided by a student's Head of Hall.** You will usually be asked to provide a potential employer or volunteering organisation with the College contact details of your Head of Hall; they then make contact with your Head of Hall who will provide them with a confidential reference.

It is good manners to contact your Head of Hall to ask if you can use them as a referee as they then know to expect this request.



### UCAS References 2022

Heads of Halls will be happy to support students reapplying to UCAS for 2021. In order to request this support, you must make contact with your Head of Hall and have completed your UCAS application by no later than **1st October 2021** if applying for Medicine, Dentistry or Veterinary Medicine or a course at Oxbridge, or **30th November 2021** for all other courses.

**If you do not meet this deadline, the College may not be able to provide you with a reference.**

When you contact your Head of Hall they will provide you with instructions of how to complete your application. You should also provide your Head of Hall with information regarding what course you are applying to, any resit exams you are taking, why you opted for a gap year and how you intend to spend your gap year.

**Please note that the College will not be able to verify predicted grades for students who opt for a gap year as we are unable to comment on work undertaken independently.**

## Loreto's Alumni Network

We would love to keep in touch with you once you leave. Students from Loreto go to a huge variety of Universities to study a wide range of courses and we think your experiences are really valuable.

If you are happy for us to get in touch with you to talk to future students about your University experience, please let us know your personal email address (not your College email address) by completing [this form](#). It would also be very helpful for us to know what course you are hoping to study at University, and which A Level / BTEC subjects you studied while you were at Loreto.

This information will only be used for contacting you regarding Alumni activities and events. The information is stored on our secure cloud-based server where access is very limited. If you wish to withdraw your consent at any time please email [office@loreto.ac.uk](mailto:office@loreto.ac.uk) and we will delete your information from our records. For further information regarding Loreto College's Privacy Policy please go to our website [www.loreto.ac.uk](http://www.loreto.ac.uk)

You can provide your details for our Alumni Network by scanning the QR code, right.

