



Last Review:	March 2020
Next Review:	March 2023

CHARTER FOR STUDENTS

This Charter should be read in conjunction with the College's Safeguarding Policy.

All who come into contact with staff at Loreto College have the right to expect to be dealt with in a way that demonstrates a Christ-like respect for the person.



THE RELIGIOUS DIMENSION OF COLLEGE LIFE

The Governors, teaching and enabling staff are members of an educational community which strives to be guided by the teaching of Christ and to guide its Catholic young people in their faith journey and to provide all its members with the opportunity of living, working and worshipping in a Christian community. From this it follows that we hope students will experience.

- a Christian community that permeates all aspects of college life
- a religious education programme and chaplaincy work that offers Roman Catholic students the opportunity to develop the religious and spiritual dimensions of their lives and strives to support the needs of students coming from other Christian denominations and other world faiths.

EQUAL OPPORTUNITIES

The college will ensure that at entry all students will experience equality of opportunity in which no one is treated unfairly because of race, sex, age, disability, sexual orientation, gender reassignment, religion or belief, marriage and civil partnership & pregnancy and maternity which are protected characteristics as outlined in the Equality Act 2010. A copy of college's Equal Opportunity policy is published in the Student Handbook which is available at enrolment. Details of progresses made in encouraging students to enroll from under-represented or disadvantaged groups can be obtained from Head of Student Services.



TEACHING AND LEARNING

Teachers at Loreto College are well qualified, professional people who are committed to helping their students achieve to the limit of their capability. Full details of teaching and learning facilities available and the courses and qualifications offered by the college are published in our prospectus and website. Individual subject leaflets contain additional information about our courses.

We endeavour to provide:

- the specialist teaching you need to help you achieve your goal
- the individual learning support you require
- any help you need with academic support
- qualifications that have value outside the college itself
- courses which contribute to your spiritual, moral, intellectual, personal and social well being
- an introduction to each course which informs you of the aims, objectives and content of the syllabus, the nature of the assessment requirements, and what will be expected of you as a student on that course at Loreto
- an ease of transfer between course in the first few weeks of study and accurate information about any transfer of credit to other courses
- Regular setting of work, informative and helpful marking and the return of work within an agreed time to enable progress
- courses which employ a variety of learning and teaching methods
- courses which meet the assessment requirements for the qualifications you are seeking
- internal assessments which are consistent and fair
- Suitable work placements for courses where this is appropriate
- support from your Tutor and Head of Hall following review procedures



- subject specific advice on applications to Higher Education and advice on applications for employment, apprenticeships and Further Education, to assist you in making well informed choices about your future
- a physical environment for teaching that encourages learning and the enjoyment of learning
- an opportunity for you to express your views on course provision and response to your comments.

GUIDE AND SUPPORT

We pride ourselves on our responsive and effective student support network.



We will endeavour to provide:

- a personal tutor and a Head of Hall to work with you to support your learning and personal development
- the opportunity to meet with your personal tutor twice a week
- tutorial sessions to help you with time-management, note-making, essay and assignment writing and other study skills
- a student handbook which gives details of the college's rules, disciplinary and other procedures, advice on security and safety, safeguarding and information about the college council, catering facilities, sporting, dramatic and musical facilities and clubs and societies
- tutorial sessions that are devoted to careers guidance, including talks by apprenticeship providers, careers officers and higher education admissions tutors
- personal guidance from your tutor, Head of Hall and the careers department and the careers service on applications to employment, apprenticeships, Further and Higher Education
- help with personal difficulties to be available when you need it
- support from the college chaplaincy
- support from the college counsellors
- a reference from the college
- an opportunity for you to express your views on tutorial support and a response made to your comments.



Full information about the support services is published in the student handbook.

GENERAL INFORMATION

PERFORMANCE

Details of the college's most recently available examination results are available on request from reception from the end of October.



FEES

Full-time students aged 16-18 who are ordinarily resident in the European Community are entitled to free tuition. College practice about charging for examination entries, enrolment fees, books, equipment and other material for study is published in the letter sent to all applicants during the summer holiday preceding entry.

STUDENT QUERIES AND CONCERNS PROCEDURE

The staff of Loreto wish to ensure that the Student Charter is fully implemented. If you do have a query or matter of concern you would normally voice your opinion by going through the stages of the queries and concerns procedure which is published in the student handbook.

